



Newham Primary School No. 1913
1271 Rochford Road, Newham, Victoria 3442

Phone: 5427 0235 **ABN:** 43 055 119 756

Email: newham.ps@education.vic.gov.au

Web: <https://www.newhamps.vic.edu.au>

23rd November 2021

Dear parent/guardian,

Newham Primary School is looking forward to another great year of teaching and learning and would like to advise you of Newham Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

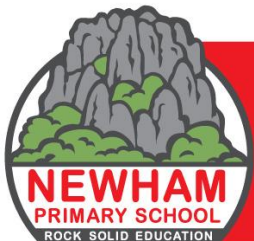
Within our school this support has allowed us to offer: 1:1 computers for 5/6 students, Kitchen Garden Program, Apps and programs, incursions and excursions, French cultural day, sustainability/Resource Smart/Science, School Wide Positive Behaviours activities and musical instruments to name a few.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Simone Wood

Principal



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YR 1

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount \$250
<i>Year 1 consumables, materials & equipment including but not limited to.</i> - Numeracy –texts & numeracy manipulative materials - Literacy –decodable readers & literacy support tools - Classroom consumables – formerly the stationery pack - Art, Science, Physical education, Music	\$105
<i>Year 1 Online Subscriptions including but not limited to.</i> Maths online, Active Learn, Nessy, Bug club	\$50
<i>Year 1 ICT Devices – services & equipment including but not limited to.</i> - provision of devices and mice from shared classroom sets - repair/replacement of keyboards/screens/ frames/cords	\$85
<i>Year 1 Whole school events</i> - Athletics carnival - Cross country	\$10
Other Contributions - for non-curriculum items and activities	Amount \$40
<i>Student wellbeing programs including but not limited to.</i> Respectful Relationships, SWPBs	\$5
<i>School grounds maintenance and improvements, including but not limited to.</i> Quiet outdoor sitting area/ Biodiversity learning Hub/ Frog Bog	\$30
<i>Excursions to be scheduled</i> Hanging Rock	\$5
Tax deductible contributions	
<i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$
Total Amount	\$



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Extra-Curricular Items and Activities

Newham Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by **28/2/22**.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Optional incursions to be scheduled - examples include.</i> <i>Indigenous/French cultural activities</i>	<i>TBA</i>	
<i>Optional excursions to be scheduled</i>	<i>TBA</i>	
<i>Optional adventure style activities</i> <i>BBQ & Evening activities</i>	<i>TBA</i>	
Total Extra-curricular Items and Activities		\$TBA

Financial Support for Families

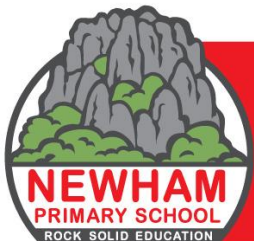
Newham Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School's Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Alison Quick, Business Manager

Ph: 03 5427 0235 | Email: alison.quick@education.vic.gov.au



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Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment methods (BPay is the school's preferred payment method)

Please tick your payment method:

☐

Biller Code: 87361

Reference: please contact the school for your unique reference number

☐

Credit Card: payment can be made at the school office, over the phone or by completing the Authority below.

☐

EFTPOS: payment can be made at the school office

☐

Direct Deposit

BSB: 063 806, **Account No.:** 1002 3995, **Ref/Description:** _____

☐

Cash

Authority for Credit Card Debit

Card Number: ____ / ____ / ____ / ____

Expiry Date: ____ / ____ **CCV:** ____

Name on Card: _____ **Signature:** _____

Refunds

Our school will consider requests for partial or full refunds of payments made by parents on a case by case basis taking into account the individual circumstances, whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information. Generally, we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party.

Due to the need to pre-book venues and buses, the school has a 'no refund' policy for camps, sports and excursions/incursions, which will be clearly stated on all forms. (NOTE: Under extreme circumstances the Principal can authorise refunds – this may require a medical certificate or similar).

For further information on the Department's Parent Payment Policy please see a one-page overview attached. The policy can be viewed at: <https://www2.education.vic.gov.au/pal/parent-payment/policy>

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.